

APPLICATION FOR EXTERIOR CHANGE

College Square Condominium Association
C/O Atlantic Community Management Corporation
5520 Greenwich Rd., Suite 201 Virginia Beach, VA 23462
(757) 473-2626 | collegesquare@atlanticmgt.com

Date: _____

Owner: _____

Address: _____

Telephone: _____

Email: _____

In accordance with the Architectural Guidelines, I/We are requesting approval for the following described alteration/change/addition, and have enclosed the documents designated below:

Description of alteration/change/addition:

___ Plans and Specifications including type of materials to be used.

___ Survey, Site Plan or Plot Plan showing location of addition or alteration on lot/in relation to existing structures.

___ Illustration of any new/replacement components such as windows, doors, lights, etc.

___ Description of plantings/trees to be removed or added.

___ Owners are responsible for all Code compliances including, but not limited to, federal, state and local code compliance.

___ Photographs/Drawings

___ Other

I/we understand that I/we must wait for written approval before beginning the foregoing alteration and that approval by the Architectural Review Committee does not release us of our obligation to ensure that the alteration is in compliance with the applicable Building and Zoning Ordinances for the City of Suffolk. I further understand that the Committee has up to 60 days from receipt of this application to reply to this request.

Signature Signature Date